

City of Smith Center
City Council Meeting Minutes
July 14, 2025

I. Call to Order

Mayor Wiehl opened the meeting at 6:00 p.m. on Monday, July 14, 2025, at the Srader Building.

Attendance

Governing Body Members: Bryce Wiehl, Ty Wallgren, Don Wick, Chris Cole, and Tracy Kingsbury. Absent: Everett Mansholt.

Others: Jamie Marshall, Melissa Colby, Kim Maudlin, Rick Hileman, Ryan Lewis, Kim Phelps, and Jill Conaway.

II. Consent Agenda

Cole inquired on the phone lines at the airport (Nex-Tech billing). Following review, a motion was made by Kingsbury, seconded by Cole, to approve the meeting minutes; vouchers, and receipts. Motion carried.

III. New Business

- a) Conaway presented Change Order 1 modifying the Wastewater Lagoon Facility Improvement contract with Malm Construction Co.: Contract time extension to accommodate delayed project award/notice to proceed and the accommodation of grass seeding operation in the fall of 2025. A motion was made by Kingsbury, seconded by Wallgren, to approve Change Order 1. Motion carried.
- b) Conaway presented Contractor Pay Application 1 from Malm Construction, Wastewater Lagoon Facility Improvement, \$115,727.40. A motion was made by Wallgren, seconded by Wick, to approve Payment 1 as presented. Motion carried.
- c) KDHE Pay Request 3 was presented to the council. A motion was made by Kingsbury, seconded by Cole, to approve the pay request as presented, \$4,425/Wilson & Company and \$115,727.40/Malm Construction for a total of \$120,152.40. Motion carried.
- d) Airport-A DBE Program Policy Statement was presented to the council. A motion was made by Cole, seconded by Wallgren, to approve and sign the DEB Policy Statement. Motion carried.

IV. Department Reports/Committee & Board Reports

- a) Zoning Board-Cole made a motion, seconded by Kingsbury, to reappoint Libby McDonald and Sara Pruden to the Zoning Board. Motion carried.
- b) Police Department-Chief Marshall reported on an incident at the swimming pool that is currently under investigation. A juvenile has been prohibited from the pool for the remainder of the season. Discussion was held on the possibility of installing security cameras at the pool. Ryan Lewis spoke about the incident, sharing some details; and also his

support of placing cameras at the pool. Marshall stated that cameras would also assist in security after dark; and will talk with the city attorney on the most favorable way to securely store the data. Wiehl stated that the city will definitely have a system in place next season. Marshall and Cole also touched base on the search for a new patrol vehicle and the preferred specifications.

- c) Supervisor Report-Hileman is ordering a meter and 25' cable for the main sewer lift station that pumps out to the lagoons from Environmental Process Systems at a cost of \$4,505. Hileman explained that he is required to keep a daily flow log, therefore the meter is a necessity. Hileman can install the meter but will need to have it inspected and calibrated. A motion was made by Kingsbury, seconded by Wallgren, to approve the purchase. Motion carried.

The transmission is failing in the 2016 Ford F250. A call has been made to Kingsbury Service.

A sink hole was reported in the roadway of South Main Street, 500 block. The city crew will be addressing the issue immediately on Tuesday morning.

- d) Clerk-Conaway reported that the budget information has been completed. The notices have been sent to The Pioneer for publication, shared with the county clerk's office, and on the city's website for the city and the recreation commission. The hearings are scheduled for the second meeting in August.

V. Governing Body Reports

- a) Wallgren-Shared that the airport project contractor will work in the asphalt removal and replacement around the airport hangars.
- b) Kingsbury-Stated that the new street (New York/K204) is looking good.
- c) Cole-Asked if anyone had turned in property damage (New York/K204) to the City to pass on to the contractor to submit to their insurance. Hileman replied that he had talked to everyone and will compile a list of that information to give to Wiehl.

VI. Adjournment

A motion was made by Wick, seconded Cole, to adjourn. Motion carried. Meeting adjourned at 6:36 p.m.